

*This is an example of a recommended progress note for teletherapy that follows a coaching format. It does not contain all components required for billing.*

### COACHING – SOAP NOTE (EXAMPLE)

NAME: SUE CHILD

DATE: 7/2/2018

START TIME 10:00 AM

END TIME: 11:00 AM

**SUBJECTIVE:** REVIEW JOINT PLAN: WHAT HAS HAPPENED SINCE OUR LAST VISIT? WHAT WORKED? WHAT DIDN'T WORK?

Sue was seen in family home via telehealth visit today with mom and little brother present. Everyone was in good spirits. Mom used wait time during bath for Sue to ask for bubbles; Sue using more sounds after mom prompts with gestures.

**OBJECTIVE:**

Objective - Goals we worked on today:

1. Imitation of functional signs.
2. Imitation of words during mealtime.
3. Spontaneous production of words during a routine of Sue's choosing.

**ASSESSMENT:** WHAT OUTCOME WAS WORKED ON AND WHAT WAS THE RESPONSE?

- Met at mealtime to support mom prompting Sue to make food requests.
- Identified words to sign in context.
- Modeled sign for want, milk, eat.
- Mom tried and Sue used sign for want 3 times initiating joint attention.
- We added strategies for verbal imitation after sign was imitated.
- Reflected with Mom how strategy of wait time could be used in other daily routines.

**PLAN - NEXT STEPS:** JOINT PLAN: WHAT WOULD YOU LIKE TO FOCUS ON BETWEEN NOW AND OUR NEXT VISIT? WHO WILL DO WHAT?

- Mom will continue to use signs "want, eat, milk" during mealtime/snacks; use wait time during bath time and watch for other times to practice prompting and intentionally waiting for response.
- Provider will bring handout of signs related to mealtimes at next visit.

THE FOCUS OF OUR NEXT VISIT WILL BE:

Meet at snack time to practice and expand use of language through a total communication approach.

**Next appointment:**

DATE: \_\_\_\_\_

TIME: \_\_\_\_\_

LOCATION: \_\_\_\_\_

EARLY INTERVENTION PROVIDER SIGNATURE/ CREDENTIALS

